

# ONBOARDING

## Checklist



**FOLLOW STEPS STARTING AT 1 TROUGH 31**

### 60 HOUR COURSE - \$60



- ☐ 1. GO TO XCELTESTING.COM
- ☐ 2. SELECT STATE: (STATE) INSURANCE
- ☐ 3. SELECT COURSE BUNDLE: LIFE & HEALTH 2-15
- ☐ 4. PROCEED TO CART
- ☐ 5. APPLY CODE: USHALIVINGSTON
- ☐ 6. CONFIRM DISCOUNT OF -\$139
- ☐ 7. FINAL PRICE \$60
- ☐ 8. COMPLETE REGISTRATION

### TEST - \$42

- ☐ 9. SCHEDULE STATE LICENSING EXAM: PEARSONVUE.COM
- ☐ 10. CLICK ON "TEST TAKERS" TAB
- ☐ 11. CLICK ON "SCHEDULE AN EXAM"
- ☐ 12. SCROLL DOWN & TYPE IN "FLORIDA DEPARTMENT OF FINANCIAL SERVICES" IN THE SPACE THAT SAYS 'READY, SET, TEST'
- ☐ 13. CREATE NEW ACCOUNT & FILL OUT REQUESTED INFO
- ☐ 14. SELECT: 2-15 LICENSE (LIFE, HEALTH & VARIABLE ANNUITY)
- ☐ 15. CHOOSE AN AVAILABLE DAY & LOCATION
- ☐ 16. MAKE PAYMENT

### CONTRACTING - \$93 FINGERPRINTING - \$50

- ☐ 17. GO TO: CONTRACTING.USHEALTHGROUP.COM
- ☐ 18. USE THIS CODE: 1CTVW
- ☐ 19. SELECT "DEREK LIVINGSTON" AS YOUR LEADER
- ☐ 20. COMPLETE CONTRACTING APPLICATION & FILL IN REQUESTED INFO
- ☐ 21. SCHEDULE FINGERPRINTING: FL.IBTFINGERPRINT.COM
- ☐ 22. SELECT 'SCHEDULE A NEW APPOINTMENT'
- ☐ 23. AGENT NAME: DFS-DEPT. OF FINANCIAL SERVICES
- ☐ 24. ORI #: FDOI APPLICANT OF INSURANCE AGENT
- ☐ 25. ENTER YOUR ZIP CODE TO FIND NEAREST LOCATION
- ☐ 26. SCHEDULE A TIME & FILL OUT ALL INFO AS REQUESTED

### APPLYING FOR LICENSE - \$50

- ☐ 27. IMMEDIATELY AFTER FINISHING 60 HOUR COURSE, YOU MUST APPLY FOR 2-15 LICENSE: DICE.FLDFS.COM
- ☐ 28. CLICK 'CREATE ACCOUNT' THEN IN DROPDOWN BOX, CLICK 'INDIVIDUAL'
- ☐ 29. AFTER ACCOUNT IS CREATED, CLICK 'NEW APPLICATION'
- ☐ 30. FILL OUT REQUESTED INFO: 2-15 LICENSE (LIFE, HEALTH & VARIABLE)
- ☐ 31. ENTER COURSE COMPLETION DATE

